

THE UNITED REPUBLIC OF TANZANIA  
THE PRESIDENT'S OFFICE  
REGIONAL ADMINISTRATION AND LOCAL GOVERNMENT  
NJOMBE TOWN COUNCIL



15/09/2017

**REQUEST FOR PROPOSALS**  
**FOR**  
**PROVISION OF CONSULTANCY SERVICES FOR DETAILED ENGINEERING DESIGN**  
**AND PREPARATION OF TENDER DOCUMENTS FOR CONSTRUCTION OF CENTRAL**  
**MARKET IN NJOMBE TOWN COUNCIL.**

1. The Njombe Town Council has received Fund from Government of the United Republic of Tanzania and Development Partners towards the cost of Urban Local Government Strengthening Programme (ULGSP). It is intended that part of the proceeds of the funds will be used to cover eligible payments for contracts for the **Provision of Consultancy Services for Detailed Engineering design and Preparation of tender documents for construction of modern market** in Njombe Town Council.
2. The Njombe Town Council now invites eligible *consulting firms* to submit Proposals for Provision of Consultancy Services for Detailed Engineering design and Preparation of tender documents for construction of new Njombe modern market in Njombe Town Council. The services required of the consultant include carrying out detailed engineering design, carrying out environmental and social impact assessment, carrying out geotechnical investigation of the site, etc.
3. The invitation is open to **Consulting firms** (hereinafter referred as "Consultants(s)") duly registered or incorporated in Tanzania with a minimum experience of five (5) years conducting similar assignments.
4. A Consultant will be selected under **Quality and Cost Based Selection Method (QCBS)** and procedures described in the RFP in accordance with the Public Procurement Act No. 7 of 2011 and the Public Procurement (Selection and Employment of Consultants) Regulations – Government Notice No. 446 of 2013.

5. A detailed Request For Proposal (RFP) including Terms of Reference (TOR) may be obtained by interested Consultants on the submission of a written application to the address given under paragraph 10 below.
6. General enquiries or request for clarification regarding any part of the Invitation for Proposals must be sent to the office of the Town Director (TD) **from 08:00 hours - 15:00 hours on Monday to Friday inclusive except on public holidays.**
7. Consultants interested in providing the required services to the Njombe Town Council should submit their Proposal in a sealed envelope clearly marked Proposal for the **PROVISION OF CONSULTANCY SERVICES FOR DETAILED ENGINEERING DESIGN AND PREPARATION OF TENDER DOCUMENTS FOR CONSTRUCTION OF MODERN MARKET IN NJOMBE TOWN COUNCIL.**
8. Proposals in one original plus **two** copies, properly filled in, and enclosed in plain envelopes should reach the address provided in **item 10** before the deadline. Late Proposals, Portion of Proposals, Electronic Proposals, shall not be accepted for evaluation irrespective of the circumstances.
9. The deadline for receipt of proposal is **05<sup>th</sup> October, 2017 at 10:00hrs Tanzania Time.**
10. Address for the Submission of the Proposal is; **Secretary, Njombe Town Council Tender Board, P.O.Box 577, NJOMBE.**

TOWN DIRECTOR  
NJOMBE TOWN COUNCIL